

# **BOXELDER BASIN REGIONAL STORMWATER AUTHORITY**

## **NOTICE OF REGULAR MEETING AND AGENDA**

<b><u>DIRECTOR</u></b>	<b><u>OFFICE HELD</u></b>	<b><u>TERM EXPIRES</u></b>	<b><u>APPOINTED BY</u></b>
Richard Seaworth	President	April 2024	Town of Wellington/Larimer County
Tim Singewald	Secretary	April 2024	Town of Wellington
Jen Dial	Director	April 2026	City of Fort Collins/Larimer County
Eric Tracy	Treasurer	April 2026	Larimer County
Jeni Arndt	Director	April 2026	City of Fort Collins

**Date: December 20, 2023 (Wednesday)**

**Time: 1:00 P.M.**

**Place: MS TEAMS & Teleconference**

[Click here to join the meeting](#)

Meeting ID: 210 966 674 286 Passcode: gPcCmf

**Or call in (audio only)**

[+1 720-721-3140](tel:+17207213140).,944812865# Phone Conference ID: 944 812 865#

- I. ADMINISTRATIVE MATTERS**
  - A. Call to Order.
  - B. Declaration of Quorum.
  - C. Consideration of Agenda.
  - D. Consideration and Approval of Regular Meeting Minutes - August 23, 2023 and the Special Meeting Minutes – November 2, 2023.
  - E. Public Comments; limited to 3 minutes per person.
  - F. Director Comments.
- II. AUTHORITY MANAGER MATTERS**
  - A. Authority Manager’s Report.
- III. EXECUTIVE SESSION**, pursuant to Colorado Open Meeting Law §24-6-402(4)(b) and §24-6-402(4)(e), C.R.S., to consult with and receive legal advice from legal counsel regarding the Agreement Extension entered into between the Authority and 2522 NEFR, LLC regarding the Reimbursement, Groundwater Monitoring, Right of Entry and Access Agreement, which was originally executed on June 25, 2021 and the filing for the well permit application for phase 2 of the dewatering system, and to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators concerning proposed agreement to obtain a 600 foot spacing waiver for the well from the owner of wells located on the property known as the authority property and day property.
- IV. FINANCIAL ITEMS**
  - A. Discussion Regarding Amending the 2024 Approved Budget.
  - B. Ratification of Payment of Claims.
  - C. Finance Manger’s Report.
- V. OPERATIONAL MATTERS**
  - A. Consideration and Approval of Contract with Connell Resources, Inc. to Extend Pipeline in the ESDF.
  - B. Consideration and Approval of a Contract with Benesch for Construction Management Services related to the ESDF Project.

Professionally Managed by:  
Pinnacle Consulting Group, Inc.  
550 W. Eisenhower, Loveland, CO 80537  
Phone: 970-669-3611 | FAX: 970-669-3612  
Authority Email: [BBRSAadmin@pcgi.com](mailto:BBRSAadmin@pcgi.com)  
Authority Website: [www.boxelderauthority.live](http://www.boxelderauthority.live)

- C. Consideration and Approval of Reimbursement for legal fees incurred by attorneys for 2522 NEFR, LLC related to work on the Agreement Extension entered into between the Authority and 2522 NEFR, LLC regarding the Reimbursement, Groundwater Monitoring, Right of Entry and Access Agreement, which was originally executed on June 25, 2021.
- D. Discussion and Approval of Boxelder Basin Regional Stormwater Authority 2024 – Proposed Meeting Schedule.

**VI. LEGAL ITEMS**

**VII. OTHER ITEMS**

**VIII. ADJOURNMENT**

\*\*\*The Next Regular Meeting is Scheduled for Wednesday, January 24, 2024\*\*\*